

## **GDPR Statement**

In order to provide the best possible service to my clients, I will collect personal data such as, but not limited to full names, phone numbers, email addresses, home addresses and date of birth.

The information collected is solely for the purpose of the providing of this service to which you have entered a legally binding contract. It shall not be used for any other purposes other than the agreed upon and the data collected is limited to the necessary.

The information gathered is not to be shared with anyone, and access to it is limited to Emily Sandoval, the owner of Emily Sandoval Photography.

You can request to see the information I have pertaining to you at any time to the following email: hello@emilysandovalphotography.com.

I shall keep this information until one of the following has passed:

- If you are a client with a contract with me, I shall keep the information you provide to
  me on your booking form, your original enquiry submission form and any further
  information you pass to me in the course of my services to you for a year after your
  wedding date.
- 2. If you submit an enquiry with me and do not proceed to book my services, I shall keep the information you provided me with on your initial enquiry form and any further information you provided me with for 3 months after your initial enquiry.

I shall only keep your information longer than the above stated period if you provide me with written permission to do so.